



INITIATION PLAN

FOR A GEF PROJECT PREPARATION GRANT (PPG)

Mainstreaming Agro-Biodiversity Conservation into the Farming Systems of Ethiopia.

Country: Ethiopia

UNDAF Outcome(s)/Indicator(s): **Humanitarian Response, Recovery and Food Security:**

By 2011, significantly strengthened capacities of the Government, communities, and other relevant stake holders to respond to situations that threaten the lives and well-being of a significant proportion of a population, which require rapid and appropriate action to ensure their survival, care, protection and recovery while enhancing their resilience to shocks and leading to food security and sustainable livelihoods.

(Link to UNDAF outcome. If no UNDAF, leave blank)

Expected Outcome(s)/Indicator (s): **Support sustainable land/environmental management and natural resources planning**

SRF/MYFF:

Expected Output(s)/Indicator(s): **Capacity to implement federal/regional environment policy, strategy, action plans enhanced**

Programme Period: January 2009-September 2009
Programme Component:
PPG Title: Mainstreaming Agro-Biodiversity Conservation into the Farming Systems of Ethiopia
ATLAS Project ID: 00069477
ATLAS Proposal ID: 00056655
PIMS Project ID:
Duration: 9 months
Management Arrangement: NEX

Total budget: US \$ 350, 000

Allocated resources:

- **Government:** US \$200, 000
- **GEF:** US \$150, 000

AGREED BY UNDP COUNTRY DIRECTOR:

Alessandra Tisot,
UNDP Country Director

Signature



Date:

20/4/09

Brief Description of Initiation Plan

The proposed project aims to conduct a series of assessments that provide baselines and identify intervention options concerning institutional, stakeholder, incentives (market/non-market), policy, knowledge management, vulnerability to climate change, and biophysical dimensions at local and (to some limited extent) national levels. The project outputs will be used to meet UNDP safeguard processes. In addition, funding support will be used for consultations that aim to identify and negotiate synergies and complementarities across sectors and actors involved in agro-biodiversity programmes in the eastern Africa region and Ethiopia. Ultimately, the project preparatory phase aims at preparing proposal documentation for the full sized GEF project.

REQUEST FOR PROJECT PREPARATION GRANT (PPG)

Project Type: FULL SIZE PROJECT: GEF Trust Fund

Date of Submission Date: October 28, 2008

Re-submission Date:

GEFSEC PROJECT ID:

GEF AGENCY PROJECT ID: 2913

COUNTRY: Ethiopia:

PROJECT TITLE: Mainstreaming agro-biodiversity conservation into the farming systems of Ethiopia.

GEF AGENCY: UNDP

OTHER EXECUTING PARTNERS: Government of Ethiopia

GEF FOCAL AREA (S): Biodiversity BD SO2 Mainstreaming BD GEF-4 Strategic Program(S): BD SP 4 and SP 5

NAME OF PARENT PROGRAM/ UMBRELLA PROJECT: Not Applicable

A. PROJECT PREPARATION TIMEFRAME

Start date	January 2009
Completion date	September 2009

B. PROJECT PREPARATION ACTIVITIES (\$)

The Project Preparation Grant (PPG) will generate key outputs required for the finalization of a full project document. The outputs will be generated through a series of assessments that provide baselines and identify intervention options concerning institutional, stakeholder, incentives (market/non-market), policy, knowledge management, vulnerability to climate change, and biophysical dimensions at local and (to some limited extent) national levels. The outputs will be used to meet UNDP safeguard processes. The consultations will also be used to identify and negotiate synergies and complementarities across sectors and actors involved in agro-biodiversity programmes in eastern Africa region and Ethiopia.

Specific Studies

1. Evaluation of the enabling planning, policy and legal framework for mainstreaming of agro-biodiversity:
Review of Policy and Institutional Framework to identify modifications required and opportunities available for mainstreaming agrobiodiversity into agriculture and other productive sectors. PPG funds will be used to review information on the Kebele, federal and national planning, policy, legislative and regulatory framework governing agriculture, forestry, extension, trade and industry in Ethiopia, and their effects on biodiversity conservation in general and agro-biodiversity conservation in particular. It will specifically focus on those plans, policies, laws and regulations affecting agro-biodiversity in the 4 pilot areas. In doing so, it will profile the different types of land uses and describe the driving forces for conflicts between competing land uses, and the mechanisms to address these conflicts. The funds will also be used to formulate recommendations for upgrading the extension material to promote agro-biodiversity conservation. In addition, the funds will support a systematic assessment of institutional set up and capacity needs for mainstreaming agro-biodiversity, and identify recommendations for improvement. Finally, it will identify ways to strengthen linkages between project activities and other biodiversity mainstreaming activities in the Ethiopia. All this information will be used to develop recommendations and propose measures to maximize policy mainstreaming effects of the proposed project interventions. Specific components of the assessments are:
 - a. Review of policies, rules and regulations governing agriculture, trade and industry and their effects on agro-biodiversity;
 - b. Institutional capacity for mainstreaming agro-biodiversity, including for policy implementation and extension support (including government and civil society groups);
 - c. Review of the extension service set up (materials, mode of delivery, effectiveness of uptake, etc.) and their effects on agro-biodiversity conservation;
 - d. Assessment of farmer capacity for improving agricultural productivity while mainstreaming agro-biodiversity conservation;
 - e. Socio-economic and bio-physical baselines in the four pilot areas;

The key output from these assessments are an understanding of the current shortcomings and gaps in the planning, policy and legal framework that may affect mainstreaming of biodiversity conservation at Kebele, federal and national levels, as well as clear recommendations to be undertaken by the project to mitigate these constraints. The second output is a profile of the institutions involved in agro-biodiversity conservation and their current levels of capacities, roles and responsibilities; as well as gaps and recommendations on what the project should do to bridge the gaps. The third output is an analysis of the extension service and material, highlighting short-comings and giving clear recommendations on how the project will strengthen the extension package (material and delivery). The fourth output is a socio-economic and biophysical profile of the pilot areas to be used as baselines for monitoring.

2. **Market assessment:** The PPG will be used to support market chain analysis to identify marketable agro-BD friendly products as well as markets for them. The assessments will identify existing and potential national and international markets for four key products (shade, wild and low caffeine coffee, durum wheat, ensette, teff) as well as conditions required for increasing demand and availability of the crops in the selected markets. It will then formulate clear recommendations for project activities to increase both existing and potential markets for the crops, in order to correct the current market failure in promoting agro-biodiversity friendly crops. Specific studies will be:
 - a. Market survey for shade, wild and low caffeine coffee, durum wheat, ensette, teff to identify existing and potential markets (local, national, international);
 - b. An assessment of conditions needed to increase demand and availability of selected crops in the market (at all levels);
 - c. Assessment of business and financial capacity of local businesses and communities to engage in trade and businesses for the selected agro-BD friendly crops, accompanied by design of a capacity building programme;
 - d. An assessment of crop certification processes world-wide, identifying best practices and other information to be used to make decisions on certification of wild, low caffeine coffee and guide the process (if certification will be done);
 - e. Design of a communication strategy for marketing of selected crops;

The key outputs from this set of assessments include clear understanding of the potential for marketing agro BD friendly crops, a clear identification of markets and recommendations on what the project must do to improve marketing. The second output is a clear assessment of the capacities (financial and business) available to engage in the marketing and a programme of bridging the capacity gaps.

3. **Baseline assessment of the agro-biodiversity, project focal areas and demonstration sites:** PPG funds will be used to: (i) update the considerable agro-biodiversity profile of Ethiopia; (ii) describe the characteristics of the four proposed pilot sites (iii) identify demonstration sites for the project activities and iv) identify sites for the protection of crop wild relatives (CWR). The following information will be collated:
 - The state of agro-biodiversity (i.e. species, habitats and ecosystem processes);
 - The spatial distribution, and conservation status, of important agro-biodiversity (wild arabica coffee, ensette, teff, etc.)
 - An analysis of the threats to the conservation of agro-biodiversity in the pilot sites;
 - The policy, social, regulatory, socio-economic, institutional, technical and knowledge barriers to the mainstreaming of agro-BD conservation and in particular the establishment and effective management of “set-aside areas’ for the conservation of crop wild relatives;
 - The developmental context (key business sectors; socio-economic development; political environment), and its current and future impacts on the conservation status of agro-biodiversity
 - The spatial extent of the proposed project areas
 - The current spatial distribution of land uses and levels of transformation in the proposed project areas, existing and potential conflicts among land uses affecting conservation objectives
 - The conservation and economic development plans, projects, programs and initiatives affecting or impacting on the proposed project activities (this will be cross-referenced to the general outcomes of Activity 1.7) in the project areas
 - The recommended localities for the implementation of proposed project activities

4. Feasibility analysis and budget: PPG funds will be used to assess the feasibility and to develop the detailed budget for the proposed project strategy. This feasibility assessment will include the following:


- An update of the baseline assessments and GEF incremental analysis;
- An assessment of the social, economic and financial sustainability of proposed project activities;
- Assess alternatives to the project strategy and establishment of the cost effectiveness of the preferred strategy and suite of activities
- A replication strategy for project activities;
- A monitoring and evaluation plan and budget;
- Assessment of the risks to the proposed project activities and identifying measure to mitigate them
- Costing of the expected project outcomes and outputs, identifying co-financing sources and securing co-financing commitments

List project preparation activities	GEF Grant	Co-financing	Total
1. Evaluation of the enabling planning, land use, policy and legal framework for implementation of project activities	25,000	35,000	60,000
2. Assessment of the capacity of different stakeholder groups to support implementation of project activities	45,000	55,000	100,000
3. Baseline assessment of the steppe biome, project focal areas and demonstration sites	50,000	50,000	100,000
4. Feasibility analysis and budget	30,000	60,000	90,000
Total project preparation financing	150,000	200,000	350,000

C. PPG BUDGET REQUESTING FINANCE BY GEF

Cost Items	Total Estimated Person Weeks (PW)	GEF (\$)	Co-financing (\$)	Total (\$)
Local consultants *	113 (GEF)	85,000	115,000	200,000
International consultants*	13	40,000	20,000	60,000
Miscellaneous **	-	10,000	25,000	35,000
Travel		15,000	40,000	55,000
Total PPG Budget		150,000	200,000	350,000

D. GEF AGENCY(IES) CERTIFICATION

This request has been prepared in accordance with GEF policies and procedures and meets the GEF criteria for project identification and preparation.	
 John Hough Deputy Executive Coordinator GEF/UNDP	Project Contact Persons UNDP - Veronica Muthui: +27 12 354 8124. Email: veronica.muthui@undp.org
Date: October 28, 2008	Tel. and Email:

Consultants Financed by the Project Preparation Grant (PPG)
(Only GEF funding)

Position Titles	\$/ Person Week	Estimated PWs	Tasks to be performed
Local consultants			
Environmental law and policy specialist	750	10	Review of Policy and Institutional Framework to identify modifications required and opportunities available for mainstreaming agro-biodiversity into agriculture and other productive sectors. The consultant will review information on the Kebele, federal and national planning, policy, legislative and regulatory framework governing agriculture, forestry, extension, trade and industry in Ethiopia, and their effects on biodiversity conservation in general and agro-biodiversity conservation in particular. The review will specifically focus on those plans, policies, laws and regulations affecting agro-biodiversity in the 4 pilot areas. In doing so, it will profile the different types of land uses and describe the driving forces for conflicts between competing land uses, and the mechanisms to address these conflicts. The review will generate recommendations for upgrading the extension material to promote agro-biodiversity conservation.
Institutional development expert	750	12	The assessment will describe and assess the existing institutional framework for agro-biodiversity conservation (planning and management). The review will therefore identify the different project stakeholder groups in the country and describe their roles, functions and responsibilities. It will also describe the relevant co-operative governance arrangements between stakeholders. In addition, it will describe the anticipated nature of participation of stakeholders in proposed project activities. It will also identify the capacity constraints and development needs of the different stakeholder groups and make recommendations on stakeholder capacity building interventions required. It will then assess the status of the federal and regional administrative reform processes on biodiversity conservation and make recommendations on the implementation and governance arrangements for the project.
Agro-biodiversity specialist	750	11.7	The consultant will collate information on the state of agro-biodiversity in Ethiopia and

Position Titles	\$/ Person Week	Estimated PWs	Tasks to be performed
			specifically of the selected agro-biodiversity crops. This consultancy will also describe the socio-economic context of the agro-biodiversity, highlighting threats, root causes and barriers to current and future conservation status. This will include updating the agro-BD maps showing spatial distribution and importance. The study will therefore identify the current conservation priority areas and recommend sites for the four pilots.
Expert on markets for agro-BD friendly products	750	28	This consultancy will undertake the market chain analysis to identify marketable agro-BD friendly products as well as markets for them. The assessments will identify existing and potential national and international markets for four key products (shade, wild and low caffeine coffee, durum wheat, ensette, teff) as well as conditions required for increasing demand and availability of the crops in the selected markets. It will then formulate clear recommendations for project activities to increase both existing and potential markets for the crops, in order to correct the current market failure in promoting agro-biodiversity friendly crops. Specific tasks will be to undertake a market survey for shade, wild and low caffeine coffee, durum wheat, ensette, teff to identify existing and potential markets (local, national, international); assess conditions needed to increase demand and availability of selected crops in the market (at all levels); Assess business and financial capacity of local businesses and communities to engage in trade and businesses for the selected agro-BD friendly crops, and design a capacity building programme; Assess crop certification processes world-wide, identifying best practices and other information to be used to make decisions on certification of wild, low caffeine coffee and guide the process (if certification will be done); Design a communication strategy for marketing of selected crops;
Local project areas biodiversity and land use experts (x4)	700	9 (x 4)	This consultancy will provide further socio-economic and biophysical information (baselines) for the four pilot sites. The study will therefore collate information on the state of agro-biodiversity of the selected sites and describe the socio-economic context of the project area. It will describe the current and proposed land uses

Position Titles	S/ Person Week	Estimated PWs	Tasks to be performed
			and levels of transformation in the project area. It will identify the key stakeholder groups in the project area and describe the regional and local regulatory framework for agro-biodiversity management. It will identify conservation and economic development plans, projects, programs and initiatives in the project area that may affect or impact on the proposed project activities. It will make recommendations on the localities for, and scale of, the implementation of proposed set aside areas for crop wild relatives.
PES schemes	750	9	This consultancy will identify feasible PES schemes and develop project proposals for their implementation. The consultancy will assess the application of the Green Water Credits scheme world-wide and use the lessons to recommend (and help formulate if feasible) a scheme for the wild coffee forests. The consultancy will also link communities to both regulatory and voluntary carbon standards and develop PIDs for carbon finance, using lessons from the existing national, regional and global experiences.
International consultants			
Marketing Expertise	2,625	8	Assist with international market chain analysis identifying potential markets for selected crops and conditions necessary to increase both demand and supply of the products in the market. Also assist with certification process and establishment of the certification monitoring protocol.
Agro-biodiversity expertise	2,800	6.8	This consultant will review baseline information delivered by the local experts, particularly the threats and root causes matrix and the description of barriers to the mainstreaming of agro-biodiversity into the agricultural system. The consultant will provide lessons from the region and the rest of the world (in form of best practices) on mainstreaming agro-biodiversity and help carry out a cost effectiveness analysis of the project strategy. The consultant will assess sustainability of suggested project strategy as well as develop the incremental cost analysis with detailed budget. Finally, the consultant will propose a monitoring and evaluation framework for the project, with a set of measurable impact and progress indicators. Develop a replication strategy and plan for the project.

Total Budget and Work Plan

Award ID:	00056655
Award Title:	PIMS 2913 Mainstreaming Agro biodiversity into the Farming Systems of Ethiopia
Business Unit:	ETH 10
Project Title:	PIMS 2913 Mainstreaming Agro biodiversity into the Farming Systems of Ethiopia
Project ID:	00069477
Implementing Partner (Executing Agency)	NEX

GEF Outcome/Atlas Activity	Responsible Party/Implementing Agent	Fund ID	Donor Name	Atlas Budgetary Account Code	ATLAS Budget Description	Amount 2009 (US D)	Total (USD)	See Budget Note: (see Annex A)
OUTCOME Project Scope and Strategy defined, and GEF Full Proposal documentation prepared and approved.		62000	GEF	71200	International Consultants	40,000	40,000	
				71300	Local Consultants	85,000	85,000	
				71400	Miscellaneous	10,000	10,000	
				71600	Travel	15,000	15,000	
					Sub-Total GEF	150,00	150,000	

Summary of Funds:¹

	2009	Total
GEF	150,000	150,000
GoE	200,000	200,000
TOTAL	350,000	350,000

¹ Summary table should include all financing of all kinds: GEF financing, co financing, cash, in-kind, etc.



Annual Work Plan

Ethiopia - Addis Ababa

Award ID: 00056655

Award Title: Mainstreaming agro-biodiversity into the farming system

Report Date: 5/5/2009

Year: 2009

Project ID	Expected Outputs	Key Activities	Timeframe		Responsible Party	Planned Budget			Amount US\$
			Start	End		Fund	Donor	Budget Descr	
00069477	Mainstreaming agro-biodiversit	Knowledge			ETH-National Execution (Gover	62000	GEFTrustee	71200 International Consultants	85,000.00
					ETH-National Execution (Gover	62000	GEFTrustee	71300 Local Consultants	40,000.00
					ETH-National Execution (Gover	62000	GEFTrustee	71600 Travel	15,000.00
					ETH-National Execution (Gover	62000	GEFTrustee	74500 Miscellaneous Expenses	10,000.00
TOTAL									150,000.00
GRAND TOTAL									150,000.00

PIP = AWP for the
PPG = Project formulation
project: Veldner
11 May 2009

**PROJECT IMPLEMENTATION PLAN (PIP)
FOR
A GEF PROJECT PREPARATION GRANT (PPG)**

Mainstreaming Agro-Biodiversity into the farming System of Ethiopia

1. Introduction

Project Implementation Plan (PIP) is a 'road map' that enables effective day-to-day operational management and control of the project. It is the operational document for the project and will be owned, maintained and utilised by the Task Force, Project Coordinator and Project Team to facilitate the delivery of the agreed project outputs. This particular PIP contains explanations and descriptions of different important facets for better understanding and time bound work plan.

2. Scope

The Project Preparation Grant (PPG) will generate the outputs required for the finalization of a full project document. The outputs will be generated through a series of assessments that provide baselines and identify intervention options concerning institutional, stakeholders, incentives (market/non-market), policy, knowledge management, vulnerability to climate change, and biophysical dimensions at local and national levels (to some limited extent). The consultations will also be used to identify and negotiate synergies and complementarities across centres and actors involved in agro-biodiversity programmes in eastern Africa region and Ethiopia.

3. Lead agency

The lead agency responsible for implementing this GEF's Project Preparation Grant (PPG) is The Institute of Biodiversity Conservation.

4. Objective

The Objective of the project is to generate key outputs required for and the finalization of a full project document.

5. Expected outputs

Table 1. Outputs and their descriptions

Outputs		Descriptions
1	Enabling planning, land use, policy and legal framework for mainstreaming of agro-biodiversity evaluated	<ul style="list-style-type: none"> • The current shortcomings and gaps in the planning, policy and legal framework that may affect mainstreaming of biodiversity conservation at Kebele, national and federal levels, as well as important interventions by the project to mitigate these constraints clearly understood • The institutions involved in agro-biodiversity conservation and their current levels of capacities, roles and responsibilities, as well as gaps and recommendations on what the project should do to bridge the gaps profiled • The extension service and material highlighting short comings analysed and clear recommendations given on how the project will strengthen the extension package (material and delivery). • Socio-economic and biophysical profile of the pilot areas used as baselines for monitoring
2	Marketable agro-biodiversity friendly products as well as market for them identified	<ul style="list-style-type: none"> • The potential for marketing agro-biodiversity friendly crops analysed and well understood • Markets and recommendations on what the project must do to improve marketing identified • Capacities (financial and business) available to engage in the marketing and programme of bridging the capacity gaps assessed
3	Baseline assessment of agro-biodiversity, project focal areas and demonstration sites	<ul style="list-style-type: none"> • The considerable agro-biodiversity profile of the country updated • The characteristics of the four pilot sites described • Demonstration sites for the project activities identified • Sites for the protection of crop wild relatives (CWR) identified
4	Feasibility analysed and detail budget proposal prepared	<ul style="list-style-type: none"> • Baseline assessments and GEF incremental analysis updated • Social, economic and financial sustainability of the proposed activities of the project assessed • Alternatives to the project strategy and establishment of the cost effectiveness of the preferred strategy and suite of activities assessed • A replication strategy for project activities envisaged • A monitoring and evaluation plan and budget prepared • Risks to the project activities assessed and measures to mitigate them identified • Costing of the project outcomes and outputs, co-financing sources identified and co-financing commitments secured
5	Full project document finalized	<ul style="list-style-type: none"> • Framework set to ensure that agro-biodiversity is better protected • Option values for future agro-biodiversity use maintained • Alignment with the National Biodiversity Strategy and Action Plan directly supporting the strategic objective of increasing

	<p>investment to secure agro-biodiversity created</p> <ul style="list-style-type: none"> • Opportunity to return local germplasm from the gene bank to farming communities created • Mechanism for up scaling the community conservation associations and community gene banks generated • Supports for PASDEP established • Mechanism established for improved governance over farming systems with market based approaches, ensuring that biodiversity management needs are factored into each
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6. Key deliverables

- The key deliverables are different reports and a final full size project document that values the conservation of Ethiopia's rich agro-biodiversity endowment and its consideration in agricultural sector planning and development, so that farm productivity and food security are improved while simultaneously securing the survival of important agro-biodiversity.

7. Criteria for success

Performance indicators/success criteria are divided into two groups', one coming after the other. First, standard quality reports produced upon pursuing and as a result of project preparation activities, which are approved by reviewers and/or Task Force (TF). Secondly, the final full project document that meets the standards of GEF is prepared and confirmed by reviewers/TF and a national workshop. Some details of each group are given below.

7.1 Reports that will be prepared upon pursuing and as a result of project preparation activities

- Review of plans, policies, laws and regulations affecting agro-biodiversity in 4 pilot areas
- Identification of different project stakeholder groups and description of their roles, functions and responsibilities
- The state of agro-biodiversity in Ethiopia and specifically of the selected agro-biodiversity crops (coffee, enset, teff, wheat, etc.) including their wild relatives

- A compendium of analysis of market chains, identification of marketable agro-biodiversity friendly products as well as market for them
- Compilation of socio-economic and biophysical information (baselines) for four pilot sites
- Identification of feasible PES schemes and project proposals for their implementation
- International market, certification and monitoring protocol for certification
- Best practices in mainstreaming agro-biodiversity, sustainability strategy, incremental cost analysis, replication strategy and monitoring and evaluation framework

7.2. A final full size GEF project document

The ultimate goal of this PIP for the PPG is to produce a final full size project document of GEF Trust Fund. Thus, all the information generated under section 7.1 will be collated into one forming the final full size project document.

8. Governance

8.1. Task Force (TF)

A Task Force (TF) that oversees the Interim Project Coordination Unit is established. The TF is comprised of the:

- Institute of Biodiversity Conservation (IBC)
- Environment Protection Authority (EPA)
- United Nations Development Programme (UNDP)
- Extension Department of Ministry of Agriculture and Rural Development (MoARD)
- Marketing Department of Ministry of Agriculture and Rural Development (MoARD)
- Ethiopian Institute of Agricultural Research (EIAR)
- Addis Ababa University (AAU)
- Protected Area System – GEF/UNDP project in Ethiopia
- Coffee Forest Forum (CFF)
- Ethiopian Organic Seed Action (EOSA)
- Regional Governments of Ethiopia
- University of Bonn – Centre for Development

The TF, a consortium of both governmental and non-governmental organizations and international agencies, gives overall guidance to the Interim Project Coordination Unit. More specifically the TF:

- Decides on key issues of the project
- Undertakes quality control of the different project activities
- Sequences studies
- Reviews and adds technical inputs to draft documents (TOR, contract agreements, reports, etc.)
- Gives technical clearance to reports and project document
- Evaluate the effectiveness of the activities
- Appropriates division of labour among partners
- Suggests would be consultants
- Assists in collating the information to produce the final full size project document
- Assists in presenting the final document at the workshop and enriching it

8.2. Project Coordinator (PC)

The secretariat of the project is hosted at the Interim Project Coordination Unit at IBC. The secretariat has a Project Coordinator, secretary and other support staffs. The Project Coordinator is responsible for day-to-day activities of the project. In particular the PC:

- Ensures that the Interim Project Coordination Unit is functional and effective
- Serves as a rapporteur to the TF
- Implements guidance and instructions issued by the TF
- Assumes responsibility for project affair
- Prepares PIP
- Prepares TOR for consultants
- Coordinates and ensures that results are obtained within time and budget in accordance with the PPG
- Assists and participates in reviewing reports prepared by consultants
- Liaise with UNDP to ensure payments are effected
- Communicates to and updates members of the TF about developments

- Prepares accomplishment reports
- Organizes meetings and workshops
- Documents and disseminates reports
- Collates all the information and produces the final full size project document
- Presents the final document at the workshop and enriches it

9. Reporting arrangements

For the first three months a bi-weekly report will be prepared and presented at the TF meeting. Thereafter, a regular monthly report will be prepared and presented at the meeting of the TF. Additionally a formal quarterly report will be prepared to the EPA to be delivered to GEF/UNDP and the Ministry of Finance and Economic Development (MoFED). Upon producing the final document, a wrap-up report will be prepared and presented to the workshop at large.

10. Implementation plan

Table 2. Task, responsible, estimated start and actual finish

Implementation Plan				
	Task	Responsible	Estimated Start	Actual Finish
1.	Establishing Interim Project Coordination Unit at IBC	IBC	18 Feb., 2009	27 Feb., 2009
2.	Development of Project Implementation Plan (PIP) and TOR for consultants	Project Coordinator (PC)	27 Feb., 2009	6 Mar., 2009
3.	First Task Force (TF) meeting to approve the PIP and TOR	TF, PC	7 Mar., 2009	13 Mar., 2009
4.	Advertising the TOR for hiring consultants	UNDP	14 Mar., 2009	20 Mar., 2009
5.	Consultants selected	PC, UNDP, TF	21 Mar., 2009	30 Mar., 2009
6.	Contract with consultants issued	PC, UNDP	1 April, 2009	10 April, 2009
7.	Consultants final draft	Consultants, PC	11 April, 2009	15 July, 2009

Implementation Plan				
	Task	Responsible	Estimated Start	Actual Finish
8.	All technical reports completed and endorsed	PC, Reviewers, TF	16 July, 2009	15 Aug., 2009
9.	Project document write-up	PC, TF	16 Aug., 2009	15 Sept., 2009
10.	Project document validation workshop	PC, TF, Workshop participants	16 Sept., 2009	23 Sept., 2009
11.	Project document endorsement	EPA, PC	24 Sept., 2009	26 Sept., 2009
12.	Project document submission to the GEF Council	EPA, IBC, PC	27 Sept., 2009	15 Nov., 2009



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(Link to UNDAF outcome. If no UNDAF, leave blank)

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ATLAS Project ID00069477
ATLAS Proposal ID: 00056655
PIMS Project ID:
Duration: 9 months
Management Arrangement: NEX

Total budget: US \$ 350, 000
Allocated resources:
• Government: US \$200, 000
• GEF: US \$150, 000

AGREED BY UNDP COUNTRY DIRECTOR:

Alessandra Tisot,
UNDP Country Director

Signature

Date:

Date - 6/10/09

To: Christine Musisi
Deputy Country Director (Programme)
United Nation Development Programme
UNECA Campus Africa Hall Building
6th floor
P.O.Box 5580, Addis Ababa
Ethiopia

→ Page 1
a 7/10

Subject: Partial Sponsorship request for Master of Law (LLM) programme in Human Rights and Democratization in Africa at the University of Pretoria.

Dear Sir/Madam.

This is to humbly request your kind assistance to sponsor me by partially funding my postgraduate education for Master of Law (LLM). The LLM programme is on Human Rights and Democratization in Africa which is organized by Centre for human rights, University of Pretoria.

I am an assistant lecturer at Haramaya University, College of Law and for the past one year I thought Human Rights, Criminal Law, Business Law and Lawyering skill law courses. I have a deep interest on Human Right and Democracy which I developed by participating in two moot court competition at Senegal and USA.

It is a very intensive and focused program where the course compares favourably with some of the best courses in this field around the world. It will also be an opportunity to interact and study with some other outstanding young human rights lawyers from all over Africa. This will significantly broaden my knowledge on Human Rights and Democratizations in Africa and as well strengthen my international experience.

I believe that this program will be of a great benefit to achieve a professional excellence which will allow me to make a meaningful contribution to the improvement of human rights situation in Ethiopia and at large in Africa.

I successfully applied to the LLM program on Human Rights and Democratization in Africa which is offered by the Centre for Human Rights at the University of Pretoria. And I am able to secure an admission of this prestigious program and partial scholarship which will cover the following:

- Accommodation in university halls of residence
- Registration and tuition fees
- Some books and course material
- Limited medical insurance for hospitalization
- Access to a computer and to the Internet

6 OCT 2009
ADM/250/10
C.M
ACTION COMPLETED